

# Chorley Public Service Reform Board

**Tuesday, 1 July 2014**

**Present:**

Councillor Alistair Bradley (Chair) and Councillor Paul Leadbetter (Deputy Leader of the Opposition, Chorley Council), Gary Hall (Chief Executive, Chorley Council), John Buck (Lancashire Fire and Rescue Service), Louise Giles (Chorley and South Ribble Clinical Commissioning Group), Beverley Glenn (Department for Work and Pensions), Reverend Martin Cox (Live Well Champion), Diane Gradwell (VCFS Network), and Dave Robinson (Lancashire Constabulary)

**Also in attendance:**

**Councillors:** Hasina Khan, Julia Berry

**Officers:** Sarah James (Partnerships Manager), Chris Sinnott (Head of Policy and Communications) and Louise Wingfield (Democratic and Member Services Officer)

**14.CPE.1 WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed everyone to the meeting.

Apologies for absence were submitted on behalf of Stephanie Tufft (Age Well Champion), Chief Inspector Tracie O’Gara (Lancashire Constabulary), Louise Elo (Start Well Champion), Allan Jones (Business Representative), and Sue Moore (Lancashire Care NHS Foundation Trust).

**14.CPE.2 MINUTES**

**RESOLVED: That the minutes of the Chorley Partnership Executive held on Tuesday 29 April 2014 be confirmed as a correct record.**

**14.CPE.2a Matters arising not otherwise covered on the agenda.**

There were no matters arising.

**14.CPE.3 TERMS OF REFERENCE FOR THE CHORLEY PUBLIC SERVICE REFORM BOARD**

Sarah James presented the new Terms of Reference, which had been seen and agreed in draft by all partners. The Terms of Reference include the purpose of the Board, and the role of Board Members. Changes also included the champion’s roles; the champions would now be Start Well Champion, Live Well Champion and Age Well Champion, and Louise Elo (Lancashire County Council), Rev Martin Cox (St Laurence’s Church Chorley/ VCFS Network), and Stephanie Tufft (Age UK Lancashire) had been appointed respectively.

**RESOLVED: That the new Terms of Reference should be formally adopted by the Chorley Public Service Reform Board.**

#### **14.CPE.4 CHORLEY PUBLIC SERVICE REFORM BOARD PROGRAMME OF WORK**

Sarah James presented the programme of work for the Chorley Public Service Reform Board for 2014/15. Following the last meeting, all partners have been approached to commit to relevant work streams. There has been a good response from all partners, who have nominated officers within their organisations for the relevant workstreams.

Members of the Board were asked to approve the work programme so that work could begin on delivery after the meeting.

Sarah James asked for partners to lead on each of the work streams, Lancashire Constabulary agreed to lead on the intelligence led services and sharing intelligence. Any partners who would like to offer to lead on any of the other workstreams should contact Sarah James.

**RESOLVED:**

- 1. That the programme of work be approved and delivery would begin.**
- 2. That the integrated assets workstream would include a measure about limitations of use.**

#### **14.CPE.5 RESOURCING AND CAPACITY**

Chris Sinnott presented the Resourcing and Capacity report which outlined the proposed programme office to deliver the workplan. It is proposed that this programme office will be financed by contributions from partners in 2014/15 and an application to the transformation challenge fund had been made for 2015/16.

Discussions have already been made with some of the larger public sector partners, and Chorley Council, Lancashire Care NHS Foundation Trust and Lancashire Teaching Hospitals NHS Foundation Trust are all willing to contribute. Chorley and South Ribble CCG are currently waiting on a response from GPs. If other partner organisations would like to contribute they should contact Sarah James.

Reports on progress would be brought to each Board meeting; starting with the next meeting which would include the progress of setting up the project office for these workstreams.

#### **14.CPE.6 ANY OTHER BUSINESS**

Lancashire Fire and Rescue Service have published their draft Community Safety Strategy 2014–17. The new strategy incorporates the Start Safe, Live Safe and Age Safe concept.

Partners are encouraged to submit their views as the strategy will help to shape the work of Lancashire Fire and Rescue Service over the next four years.

#### **14.CPE.7 DATE OF NEXT MEETING**

The next meeting of the Chorley Public Service Reform Board will take place on Tuesday 9 September 2014 at 4pm.

Chair